**MIGUEL SAM**

Evita’s Place Unit 5

Charles Street

Esmeralda Road

CUNIPIA

🕾 355-7560 (C)

🕾 678-8422 (C)

🕾 234-0589 (H)

April 16th 2018

To Whom It May Concern:

I am actively seeking a position in your organisation for which I am suitably qualified. I was an employee with Columbus Communication Trinidad Ltd (Flow) employed as a Customer Care Representative since 2010. During this time I have attained considerable experience in customer relations and inter and intra communication skills, which I believe, will be an asset to the organisation.

I am a disciplined, dedicated, hardworking individual who can also function well in a team setting. If I am given the opportunity, I will strive to apply all of my skills and knowledge garnered towards the betterment of the organisation. I am very willing to learn new skills that I will be applying to the practice.

I am interested in becoming a part of the organization and will appreciate the opportunity to meet and further discuss my qualifications and relevant experience as the enclosed resume summarizes. Please do not hesitate to contact me at the aforementioned numbers listed above.

Thanking you in advance for your kind consideration.

Respectfully submitted,

**Miguel Sam**

Enc

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**CUNIPIA**

**Phone: 355-7560 (C)**

**234-0589 (H)**

***Objective***

To bring into your organisation my work passion, which will add positive value

to the long-term development of your organisation.

***Education***

Tranquility Government Secondary School (2005-2007)

Barataria Junior Secondary School (2002-2005)

Certificate in Computer (Completed)

School Of Business and Computer Science (Network + -October 2015 to November 2015)

Falck Safety Services: Fire Warden Training (Certificate No.6742259. 24th March 2017)

***Positions Held***

**Mar 1st 2010 – August 30th, 2017**

Columbus Communications Trinidad Ltd(Flow}.

(Teller I/Customer Service Representative)

**Duties:** Cashing, Customer Service Queries & Fire Warden

**2008 – 2010**

Direc One

(Telemarketer/Customer Sales Rep/Agent)

**Duties:** Telemarketing, Customer Service & Sales Services

***Hobbies/Interests***

Movies, Swimming and Music

***References***

Mrs. Roxanne Lawrence – Owen

Data Analyst

BPTT

682-3456

Candice James

Trinidad & Tobago Civil Aviation Authority

721-1491